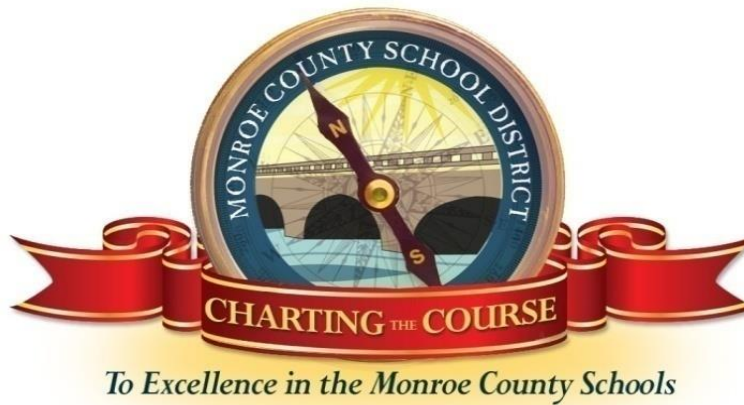


MARK T. PORTER
Superintendent of Schools



Members of the Board

District # 1
BOBBY HIGHSMITH

District # 2
ANDY GRIFFITHS
Chairman Emeritus

District # 3
ED DAVIDSON

District # 4
JOHN R. DICK
Chairman

District # 5
RONALD A. MARTIN
Vice-Chairman

Bid No: RFP 2016605
Name of Bid: Banking Services

Notice Post Date: 11/2/2015
Notice Post Time: 2:30 P.M.

Q&A No. 2

1. Page 5 calls for one signed original and 10 copies of the bid response, and either a jump drive or CD. Page 15 calls for one signed original and four (4) copies, no electronic format. Please confirm if we are to follow the instructions on Page 5 or Page 15. **Page 5 is correct; 1- original, 10-copies and 1- electronic copy.**
2. Page 15 requires the bank be a Federal or Florida chartered bank with location requirements in Monroe County. Centennial Bank is chartered in Arkansas. We participated in the 2011 RFP bid, and this was approved as adequate for participating. **Please confirm that Centennial Bank's Arkansas charter will be approved within the proposal.** We have eight branches throughout the Keys: Key Largo, Islamorada, two in Marathon, Big Pine Key and three branches in Key West. All cash checks and accept deposits. **If your bank is FDIC insured it means that they are Federally chartered and therefore qualify.**
3. Please provide a copy of the current quarterly account analysis invoice. **See Attachments Listed with No#3**
4. Please provide the last 2-3 months of statements for the deposit accounts. **See Attachments Listed with No#4**
5. Will there be any need for merchant card services (Master Card/Visa)? If so, please provide current merchant card statements so that we can analyze activity/volume and provide our pricing. **We are just implementing an on-line payment collection therefore no activity to analyze.**
6. Page 9:
When discussing investments on Page 9, is relative to the deposit amounts identified on page 12, or would these investments be for funds incremental to the deposit balances? Centennial Bank is a Florida Qualified Public Depository. Can we use QPD for pledges of collateral? **The amounts on page 12 are the average daily cash balances for the months**

Bid No: RFP 2016605
Name of Bid: Banking Services

Notice Post Date: 11/2/2015
Notice Post Time: 2:30 P.M.

Q&A No. 2 - Continued

noted. They are not incremental to the deposit balances. Yes, QPD can be used for pledges of collateral. Page 10 J "All files received by the bank should be in .TXT format."

- Please provide this .TXT format

Recon/cleared check file is a space delimited text file, with no header record.

Recon/cleared data File layout is listed below

Account Number	1-10 leading zeroes
Check number	11-19 leading zeroes
Amount	20-29 (assumed decimal...no decimal)
Date cleared	30-35 MMDDYY

SAMPLE DATA

01009031620000104210000043239090915

"MCSD will provide positive pay files in .CSV format to comply with MCSD file layout and format."

- Please provide the CSV format the MCSD provides for the Positive Pay issue file.

Positive Pay file is a CSV (comma separated....no delimited such as double quote), with no header record.

Account Number	12 digits, leading zeros
Check number	10 digits, leading zeros
Amount	14 characters...including DECIMAL
Date of Check	8 charactersMM/DD/CCYY format
TYPE	two characters (IS for issued)
Vendor Name	40 characters
Vendor NAME2	40 characters...currently not used...blank data

SAMPLE DATA BELOW

000100903767,0000106455, 70.00,11/17/2010, IS,MARTHA B.
JACQUETTE